



Website Posting Announcement

Title: Laboratory Assistant (Biology and Chemistry)

Reports to: Dept. of Biology

Post Date: July 6, 2010

The position will remain open until filled, and screening of applications will begin immediately. The position will be available immediately.

Description:

Philander Smith College's Division of Natural and Physical Sciences is seeking a Laboratory Assistant in Biology and Chemistry. The successful candidate will be expected to:

- Coordinate activities of all science laboratories to assist faculty in teaching and research programs;
- Consult with faculty to determine equipment purchase priorities based on budget allowances, condition of existing equipment, and schedule laboratory activities;
- Prepare and put in place equipment scheduled for use during laboratory teaching sessions;
- Demonstrate care and use of equipment to students and student researchers;
- Train teaching staff and students in application and use of new equipment;
- Develop methods of laboratory experimentation, apply knowledge of scientific theory and computer capability;
- Confer with teaching staff periodically to evaluate new equipment and methods;
- Teach some laboratory sessions.

Qualifications:

Minimum education requirement of a college degree with coursework in biology and/or chemistry is preferred. Minimum work experience of at least 1 year of working in an academic laboratory setting is preferred.

Only those applicants that have the minimum requirements will be considered.

No phone calls, please.

Philander Smith College is an equal opportunity employer and does not discriminate applicants or employees based on their age, race, sex, national origin, ethnicity, veteran status or religion. Philander Smith College is a smoke-free and drug-free work environment. Philander Smith College participates in E-Verify.