



T H I N K J U S T I C E

## Application For Admissions

Please complete and mail with applicable fees to:

Office of Admissions

One Trudie Kibbe Reed Drive

Little Rock, Arkansas 72202

501.370.5221

[www.philandersmithadmissions.com](http://www.philandersmithadmissions.com)

## **ADMISSIONS INFORMATION**

In order to complete the Requirements for Admission, a student must submit the following:

1. Application for Admissions (on the page at right).
2. Official high school and college transcripts (photocopies are NOT acceptable, to be mailed directly to the Office of Recruitment & Admissions from the institution).
3. A non-refundable Application Fee of \$25.00 (PSMI \$25.00).
4. A copy of your ACT or SAT scores.
5. A copy of your immunization record showing date of (2) measles and rubella inoculations.
6. Cumulative GPA must be 2.0 or above.

### **Admission of International Students:**

INTERNATIONAL STUDENTS who are seeking admission into the United States should submit all the required documents, fees and deposits 4 to 6 months before the semester for which they want to enter the college in order to receive a Letter of Acceptance and the I-20 needed to schedule an appointment with the Consulate's Office in your country to obtain your Visa.

Prospective students from foreign countries are required to have a School Certificate or General Certificate of Education. In addition students from Non-English speaking countries must present TOEFL (Test of English as a Foreign Language) score of at least 500 (paper-based) or 173 (computerized), or a Certificate of Completion from an Intensive Language Program (IELP) or English as a Second Language (ESL) program at a regionally accredited American College or University.

### **International Students must submit the following documents:**

1. This application form along with the \$75.00 non-refundable application fee.
2. School Certificate or General Certification of Education.
3. TOEFL score report, IELP, or ESL Certificate of Completion.
4. A statement of Embassy Sponsorship or an Affidavit of Support with a \$4,626 deposit (\$7,286 for residential students).
5. Sevis Fees
6. An Act Score.
7. Immunization Record showing date of measles and rubella inoculations.

### **Philander Smith Management Institute (PSMI) Qualifications:**

PSMI offers adults the opportunity to finish their college degree with a major in Organizational Management. PSMI students attend class one night a week to complete the core requirements for the major in Organizational Management. The College has developed PSMI to meet the educational needs of persons who: a) Want to complete their degree in the evenings, b) Have 56 hours from an accredited college or university, c) Are 25 or older, d) Who are working full time or have full-time family responsibilities, and e) Want to complete their degree in a Christian setting, working with faculty and staff who are sincerely interested in their future.

### **APPLICATION FOR ADMISSION INSTRUCTIONS:**

1. Please print legibly in ink or use a typewriter.
2. Please be sure the application is filled out completely and signed.
3. Your Social Security Number is required.
4. A check or Money Order for the non-refundable Application Fee.
5. Mail the completed Application to: Office of Recruitment and Admissions, Philander Smith College,  
One Trudie Kibbe Reed Dr., Little Rock, AR 72202

**PERSONAL INFORMATION:**



Enter your Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name:  Mr.  Miss  Mrs.  Other \_\_\_\_\_

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street City County State Zip

Home Phone No. (\_\_\_\_) \_\_\_\_\_ Cell Phone No. (\_\_\_\_) \_\_\_\_\_

Facebook: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth (Enter MM/DD/YYYY: \_\_/\_\_/\_\_\_\_)

City and State/County of Birth: \_\_\_\_\_

Sex:  Male  Female

**Race and Ethnicity Identification:**

These questions comply with the U.S. Department of Education’s implementation of the Office of Management and Budget’s 1997 standards for maintaining, collecting, and presenting federal data on Race and Ethnicity.

1. Is your ethnicity (Please check one)

- Hispanic/Latino  Non-Hispanic/Non-Latino

2. Are you (Please check all that apply)

- White/Caucasian  Black/African American
- Asian  American Native/Alaskan Native
- Native Hawaiian or Other Pacific Islander

**Citizenship Status (check one):**

U. S. Citizen

Resident Alien (immigrant) Country of Citizenship: \_\_\_\_\_

Requesting I-20?  Yes  No Visa Number: \_\_\_\_\_ Visa Expiration Date: \_\_\_\_\_

Non-Resident Alien/Visa type: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

What is your first (native) language (circle one)?

- English  Arabic
- Spanish  Chinese
- French  Other (Specify) \_\_\_\_\_

Religion/Denomination: \_\_\_\_\_

Marital Status:  Single  Married  Divorced

Are you a veteran or currently serving in the military?  Yes  No

Are you a dependent of a veteran or someone currently serving in the military?  Yes  No

Please give the full name of the high school you attended:

School Name City State Dates Attended Grad. Date

1. \_\_\_\_\_

High School Counselor’s Name & Phone: \_\_\_\_\_

High School Code: \_\_\_\_\_

Please give the following information if known: GPA \_\_\_\_\_ ACT \_\_\_\_\_ SAT \_\_\_\_\_

List ALL colleges previously enrolled:

School Name City State Dates Attended Grad. Date

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

All names under which you attended, if different from current names: \_\_\_\_\_

Check each applicable category as it relates to your enrollment plans:

- 1.  Fall  Spring  Summer I  Summer II 20\_\_\_\_
- 2.  Freshman  Transfer Freshman  Transient  Re-Admit  Continuing Ed [PSMI]
- Int’l. Freshman  Transfer  Special
- 3.  Full-Time  Int’l. Transfer
- 4.  Degree seeking  Part-Time  Non-degree seeking

Possible area(s) of academic concentration/Major \_\_\_\_\_ Minor \_\_\_\_\_

**Division of Business and Economics**

- Office Systems
- Accounting
- Business Administration

**Division of Education**

- Early Childhood Education
- Physical Education & Recreation
- Middle Childhood/Early Adolescence
- Vocational Education/Business Technology

**Division of Humanities**

- Christian Education
- English
- Music
- Philosophy and Religion

**Divisions of Natural & Physical Sciences**

- Engineering
- Computer Science
- Mathematics
- Biology
- Chemistry

**Division of Social Sciences**

- Political Science
- Psychology
- Social Work
- Sociology

**Non-Transitional Programs**

- Organizational Management

Will you request on-campus housing?  Yes  No

**FAMILY INFORMATION:**

Father's Name, in full \_\_\_\_\_

Father's Address (if different from yours):

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone (\_\_\_\_) \_\_\_\_\_

Father's Education:

- Some High School
- High School Graduate
- Some College
- College Graduate (Bachelor's Degree)
- Graduate/Professional Degree

Mother's Name, in full \_\_\_\_\_

Mother's Address (if different from yours):

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone (\_\_\_\_) \_\_\_\_\_

Mother's Education:

- Some High School
- High School Graduate
- Some College
- College Graduate (Bachelor's Degree)
- Graduate/Professional Degree

Guardian or next of kin \_\_\_\_\_

Guardian's Address (if different from yours)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Guardian's Phone Number (\_\_\_\_) \_\_\_\_\_

**GENERAL INFORMATION:**

Who or what influenced you to choose Philander Smith College?

- Parent
- Alumnus/a (please give their name) \_\_\_\_\_
- PSC Student
- College Representative
- Guidance Counselor

- Other Relative
- College's Location
- College's Reputation
- Other (Please Specify) \_\_\_\_\_

Applicant Certification (Check Yes or No):

Have you been convicted of a criminal offense other than a minor traffic violation?  Yes  No

Are there such criminal charges pending against you at this time?  Yes  No

Have you ever been dismissed, suspended or placed on probation by ANY school?  Yes  No

(If you answered yes to any of the three questions above, please explain circumstances on a separate sheet.)

I certify that the information I have provided on this application is complete and correct, and I understand that any false information or omission of previous college attended is cause for immediate cancellation of my acceptance at Philander Smith College. If admitted to Philander College, I promise to abide by its rules and regulations, to make the proper use of the educational opportunities the college offers, and see that all my bills are paid promptly.

Signature \_\_\_\_\_

Date \_\_\_\_\_